

EQUALITY ANALYSIS QUALITY ASSURANCE CHECKLIST

Name of 'proposal' and how has it been implemented (proposal can be a policy, service, function, strategy, project, procedure, restructure/savings proposal)	Positive Activities for Young People
Directorate / Service	CLC / Safer Communities
Lead Officer	Andy Bamber, Head of Safer Communities
Signed Off By (inc date)	
Summary – to be completed at the end of completing the QA (using Appendix A) (Please provide a summary of the findings of the Quality Assurance checklist. What has happened as a result of the QA? For example, based on the QA a Full EA will be undertaken or, based on the QA a Full EA will not be undertaken as due regard to the nine protected groups is embedded in the proposal and the proposal has low relevance to equalities)	<div style="display: flex; align-items: center; margin-bottom: 10px;"> <div style="width: 20px; height: 20px; background-color: #00b050; margin-right: 10px;"></div> <div>Proceed with implementation</div> </div> <p>An Equality Analysis is attached to the report.</p>

Stage	Checklist Area / Question	Yes / No / Unsure	Comment (If the answer is no/unsure, please ask the question to the SPP Service Manager or nominated equality lead to clarify)
1	Overview of Proposal		
a	Are the outcomes of the proposals clear?	Yes	This report presents the Positive Activities for Young People (PAYP), a holiday programme which aims to engage and enhance the development of young people and recommends

			<p>that the Commissioners agree to allocate grants to 17 organisations (out of 31 applicants) that have been assessed by external assessors then by Council officers and moderated by CVS representative and approved by the independent PAYP Commissioning Board. The Commissioners are also recommended to agree new adverts be placed in East End Life for the remainder of the holiday periods (Dec 2015 and Feb 2016) for North East of the borough as only one application was received.</p> <p>PAYP focuses on young people aged 8-19 or up to 25 years for those with Special Educational Needs (SEN) and Learning Difficulties and/or Disabilities (LDD) and LGBTQ. Young people in the Borough will have opportunities for a range of activities during the summer holiday through the programme. It is expected that this programme will enhance community cohesion and reduce youth related crime during the period.</p>
b	Is it clear who will be or is likely to be affected by what is being proposed (inc service users and staff)? Is there information about the equality profile of those affected?	Yes	<p>The attached Equalities Analysis includes the analysis of the age, gender, SEN/LDD and LGBTQ breakdown data of young people who are expected to participate in the PAYP-funded activities, which were provided by the applicants.</p> <p>The Equalities Analysis also includes the wards that the recommended organisations are located.</p>
2	Monitoring / Collecting Evidence / Data and Consultation		
a	Is there reliable qualitative and quantitative data to support claims made about impacts?	Yes	As above, the estimated data of the beneficiaries have been provided by the applicants.
	Is there sufficient evidence of local/regional/national research that can inform the analysis?	Yes	The applicants are asked to provide the number of young people who are expected to participate in the PAYP-funded activities and the age, gender and SEN/LDD breakdown data (Section 2: Project Delivery Details of the application form).
b	Has a reasonable attempt been made to ensure relevant knowledge and expertise (people, teams and partners) have been involved in the analysis?	Yes	See above.

c	Is there clear evidence of consultation with stakeholders and users from groups affected by the proposal?	Yes	The applicants are asked to provide key points arising from the consultation with the young people (Section 2: Project Delivery Details of the application form).
3	Assessing Impact and Analysis		
a	Are there clear links between the sources of evidence (information, data etc) and the interpretation of impact amongst the nine protected characteristics?	Yes	See the attached Equality Analysis.
b	Is there a clear understanding of the way in which proposals applied in the same way can have unequal impact on different groups?	Yes	Geographically response to the grant programme is still patchy reflecting a concentration of 3 rd Sector organisations physically located in the centre and West of the Borough. The report identifies the service's short and long term response to address the issue.
4	Mitigation and Improvement Action Plan		
a	Is there an agreed action plan?	Yes	The applicants are asked to provide detailed project delivery plans. This round of PAYP funding is for Autumn (26 October – 30 October 2015), Christmas (21 December to 1 January 2016) and Winter (15 February – 19 February 2016) school holiday periods.
b	Have alternative options been explored	Yes	'Do nothing' option was considered.
5	Quality Assurance and Monitoring		
a	Are there arrangements in place to review or audit the implementation of the proposal?	Yes	All funded projects will be monitored and reviewed after the completion of the projects.
b	Is it clear how the progress will be monitored to track impact across the protected characteristics??	Yes	It is a requirement that accreditation is offered to the young people who complete the activities during the lifespan of the project.
6	Reporting Outcomes and Action Plan		
a	Does the executive summary contain sufficient information on the key findings arising from the assessment?	Yes	